



Postal Registration No. N.E.-771/2006-2008

THE GAZETTE OF MEGHALAYA

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Separate paging is given on this part in order that it may be filed as a separate compilation.

PART - IX

Advertisements and Notices by Government Offices and Public Service

NOTICES

STANDARD FORM OF APPLICATION

Photo

Dated, _____

To

The _____

Sir,

I beg to apply for the post of _____ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. _____ vide T. V. No. _____ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first
(Please do not use any initials)

Surname

2. Date of Birth :

Year

Month

Date

3. Place of Birth :

Village/Town

Police Station

District

State

4. Father's/Mother's and Husband's (in case of married female)
(Please do not use initials).

5. Personal description :

A. Height

M

Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A.

B.

8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclose where necessary).

9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

11. Present occupation, if any :

12. Previous appointment held, if any :

13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

15. Are you married or unmarried?

Signature.

Note : Particulars are to be filled in below the column in the space provided.

Shillong, the 17th December, 2008.

SHORT NOTICE INVITING TENDER

No.DRDA-8(Accom)/97-98/134.—Sealed tenders affixing Court Fee Stamp of Rs. 1000/- (Rupees one thousand) only non-refundable to be eventually drawn in F-2 form are invited on behalf of the District Rural Development Agency from the registered Contractors Class-I P.W.D. Meghalaya, Shillong to the works indicated below. The tenders should possess Electrical Supervisor Licence and the tender documents would be received in the Office of the Chairman the District Rural Development Agency, East Khasi Hills, Shillong upto 2.40 P.M. on the 22nd January, 2009. The tender documents would be open on the same date and hour in the presence of intending tenderers or their authorized representatives, failing which the tender will be open in their absence. If the last date is declared a holiday the next working day will be considered as the date of receiving and opening of tenders.

1. (i) **Name of work** :- Construction of Office Building of the District Rural Development Agency East Khasi Hills, Shillong.
(ii) **Approximate value of work** :- Rs. 31,19,600/- (Rupees thirty one lakhs nineteen thousand six hundred) only.
(iii) **Time of completion** :- 18 months from the date of issue of the Final Work Order.
(iv) **Rates** :- The rates are to be quoted At Par/Above the Schedule of Rates for Building Works 2004 - 05 for Khasi Hills, Jaintia Hills and Garo Hills Meghalaya, Shillong.
(v) **Security Money** :- Successful tenderer shall have to deposit Security Money @ 2% of tender value.
2. Tender documents may be obtained from the Office of the Project Director, District Rural Development Agency, East Khasi Hills, Shillong from 13th to 16th January, 2009 on any working days between 11.00 A.M. and 3.00 P.M. for a non-refundable fee of Rs. 500/- (Rupees five hundred) only.
3. Non-Tribal Contractors/Firms shall have to furnish the valid Trading Licence from the concerned Autonomous District Council while submitting their tender otherwise their tenders will not be considered as valid.
4. The Chairman District Rural Development Agency, East Khasi Hills, Shillong reserves the right to accept or reject any or all tenders without assigning any reason thereof.
5. Other details may be seen in the detailed Tender Documents.

Chairman,
District Rural Development Agency,
East Khasi Hills, Shillong.

Shillong, the 16th December, 2008.

No.SE/PW/B/TB/CS/64/2008-09/1.—Sealed tender to be eventually drawn in MPWD "F-2" are invited on behalf of his excellency the Governor of Meghalaya from the Meghalaya Electrical Contractor having valid Licence from the Electricity Licencing Board Meghalaya as per rule issue by the Government of Meghalaya under Government Notification No.PE/303/72/230, dated 27th November, 1973 for Electrification work. The detailed tender papers alongwith the required documents for the under mentioned work will be received by the Undersigned upto 3.00 P.M. on 15th January, 2009 and will be opened on the same date and hours in presence of intending Tenderer or their authorised agent.

The detailed tender papers and other particulars may be obtained from the Technical Branch office of the Undersigned during office hours from 13th January, 2009 and 14th January, 2009 up to 2.00 P.M. The money receipt towards the payment of cost of tender paper should be retained by the Tenderer and enclosed the same with the tender at the time of submitting the detailed tender paper.

1. If such last date is declared as a public holiday on the receiving office the next official working day shall be deemed as the last date for purchasing of tender paper, submission and opening.
2. Non-Tribal Contractor are required to obtain permission for purchasing of tender paper from the Undersigned by applying on plain paper enclosing attested copy of their Valid Trading Licence.
3. Intending Tenderers are required to inspect the site of work before submitting the tender at their own cost.
4. Attested copy of the Valid Labour Licence of the Contractor should be attached to the tender failing which the tender will be treated as cancelled.
5. The Contractor or Tenderer should furnish an undertaking that the work will be executed by the Contractor himself.

Name of work : S. R. to PCB for Tura Building Division for 2008-09 under 12th Finance Commission.
(Electrification works).

L. PASSAH,
Superintending Engineer P.W.D.
Building Circle, Shillong.

Shillong, the 16th December, 2008.

SECTION - I : DETAILED NOTICE INVITING TENDER

No.SE/PW/B/TB/CS/63/2008-09/1.—Sealed tender to be eventually drawn in MPWD “F-2” are invited on behalf of his excellency the Governor of Meghalaya from the registered Class-I Contractor of State P.W.D. (Building) Meghalaya Shillong and Class-II Contractor of Building Circle P.W.D. Shillong for the under mentioned work and will be received by the Undersigned up to 2.00 P.M. on the 15th January, 2009 and will be opened on the same date at 3.00 P.M. in presence of the Tenderers or their authorised agents.

The detailed tender papers may be obtained from the Technical Branch office of the Undersigned during office hours from 13th January, 2009 and 14th January, 2009 up to 2.00 P.M. The money receipt towards the payment of cost of tender paper should be retained by the Tenderer and enclosed the same with the tender at the time of submitting of detailed tender paper.

1. If such last date is declared as a public holiday in the receiving office the next official working day shall be deemed as the last date for purchasing of tender paper, submission and receiving tender paper.
2. Non-Tribal contractor are required to obtain permission for purchasing of tender paper from the Undersigned by applying on plain paper enclosing attested copy of their Valid Trading Licence.
3. Intending tenderers are required to inspect the site of work before submitting the tender at their own cost.
4. The Contractor should furnish undertaking that the work will be done by the Contractor himself.
5. The Contractor are required to produce the Valid Labour Licence at the time of submitting the tender paper failing which the tender will be treated as cancelled.

Earnest Money : 2% (two percent) for General and 1% (one percent) for S.T./S.C. & Backward Class of the approximate value of work.

Name of work : S. R. to PCB for 2008-09 in Tura Building Division under 12th Finance Commission.

L. PASSAH,
Superintending Engineer P.W.D.
Building Circle, Shillong.

OFFICE OF THE ADDITIONAL DIRECTOR GENERAL OF POLICE (PRISONS)
MEGHALAYA :: SHILLONG

Letter No. PRI.20/2008/247

Dated Shillong the, 22nd Dec, 2008.

SHORT TENDER NOTICE

1. The Addl. Director General of Police (Prisons), Meghalaya, Shillong invites Sealed Tenders Affixing non-refundable Court Fee Stamp as under:-

Where the Tender Value is:

- (a) Not exceeding Rs.5, 000/- = Rs. 25/- only.
- (b) Exceeding Rs 5,000/- but not exceeding Rs 50,000/- = Rs 50/- only
- (c) Exceeding Rs 50,000/- but not exceeding Rs 1,00,000/- = Rs 100/- only
- (d) Exceeding Rs1,00,000/- but not exceeding Rs 5,00,000/- = Rs 200/- only
- (e) Exceeding Rs 5,00,000/- but not exceeding Rs 15,00,000/- = Rs 300/- only

For entering into rates contract for supply of **1) Office Automation Items (as per Annexure 'A')** to the Office of the Addl. Director General of Police (Prisons), Meghalaya, Shillong, and **2) Clothing/Uniform Items (as per Annexure 'B')** to the District Jails of Meghalaya, for the year **2008-2009** from manufacturers, authorized agents and dealers of repute.

2. Sealed Tender (accompanied with Sealed Samples for clothing/Uniform items only) will be received upto **12.00 Noon on Jan. 27, 2009 (Tuesday)** and will be opened on the same day at **3.00 PM**. Tenderers, or their authorized representatives, may remain present at the time of opening of tenders. Tenders/Samples received after **12.00 Noon of Jan. 27, 2009 (Tuesday)** by hand or post, will be automatically rejected.

3. Tender **MUST** be accompanied by:

1. **Earnest money** calculated @ 1% (one percent) for Non-Tribals & .5% (point five percent) for Tribals of the total value of articles tendered in any one of the following forms, viz., Bank Draft/Deposit at Call/National Savings Certificate/Fixed Deposit Receipt, from any Nationalized Bank payable at Shillong, duly pledged in favour of the Addl. Director General of Police (Prisons), Meghalaya Shillong. The Earnest money, pending in this office in connection with other tender/s/supplies, shall not be considered as valid Earnest money for this tender.
2. Attested Copy of Valid and Current Meghalaya **Value Added Tax** Clearance Certificate issued by the Superintendent of Taxes, Meghalaya.
3. Attested Copy of Valid and Current Meghalaya **VAT** Certificate of Registration, along with list of items for which rates are offered, with Tax payer Identification No. (**TIN No.**)
4. Attested Copy of Valid and Current **Central Sales Tax Registration Certificate**.
5. Attested Copy of Valid and Current **Professional Tax Clearance Certificate** issued by the District Council.
6. Attested copy of Valid and Current **Tax Clearance Certificate**.
7. Attested Copy of **Scheduled Tribe Certificate**.
8. Attested Copy of Valid and Current **District Council Trading license** for Non-Tribals Tenderers.
9. Self-attested **Photograph** of the Tenderer.
10. Attested copy of Valid and Current **Financial Stability Certificate**, issued by any Nationalized Bank, certifying that the firm/Supplier is capable to undertake the supply.
11. A **Declaration** that no Spouse of the Tenderer is working in the office of the Addl. Director General of Police (Prisons) Meghalaya, Shillong, or in any of the District Offices of the Prisons Department in Meghalaya.
12. An **Undertaking** that the supply/work will be carried out by the tenderer only.
13. Those tenderer who are authorized Agent/Dealers of the manufacturer, may submit Attested copy of Valid and Current **Dealership Certificate**.
14. The following information must be mentioned on the body of the envelope containing the tenders, failing which the sealed envelope of the quoting firms will not be opened:

1. Court Fees Stamps of Rs ----- is affixed
2. Earnest money valued Rs ----- is enclosed
3. Meghalaya Value Added Tax certificate valid upto ----- is enclosed
4. Meghalaya VAT Certificate of Registration with list of items is enclosed
5. Professional Tax Certificate valid upto ----- is enclosed
6. District council's Trading license valid upto ----- is enclosed (for local non tribal firms)
7. Schedule Tribe Certificate is enclosed.
8. Central Sales Tax Registration Certificate is enclosed.
9. Tax Clearance Certificate is enclosed.
10. Self-attested Photograph is enclosed.
11. Financial Stability Certificate is enclosed.
12. A Declaration that no Spouse of the Tenderer is working in the office of the Addl. Director General of Police (Prisons) Meghalaya, Shillong, or in any of the District Offices of the Prisons Department in Meghalaya, is enclosed.
13. An Undertaking that the supply/work will be carried out by the tenderer only is enclosed.
14. Dealership Certificate is enclosed.

4. RATES:

- a) Should be inclusive of all taxes to be deducted at source.
- b) Should be valid for a period of 1 (one) calendar year (or upto 31st March.)
- c) Should be quoted separately for each item.
- d) Should be quoted F.O.R. destination upto the different District/Units/Organisation Headquarters.
- e) Should be inclusive of all charges like packing, insurance and other incidental charges.
- f) Should be written clearly in figures and in words. Any alterations or over-writing must be fully signed by the tenderer without which the tender will stand rejected.
5. Tender should be addressed to the undersigned by designation and not by name. Sealed envelope containing the tender should be superscribed as, **Tender for supply of 1) Office Automation Items to the Office of the Addl. Director General of Police (Prisons), Meghalaya, Shillong, and 2) Clothing/Uniform Items to the District Jails of Meghalaya.**
6. Tenderers are required to submit samples for items quoted (**only for Annexure 'B'**). All samples submitted must clearly bear manufacturer's marking and specification brand name etc whenever they are usually so marked and duly/properly attached with firm's label on each sample furnished.
7. Quantities of items indicated in the tender are only illustrative and may be increased/reduced or omitted from the list of items to be purchased on finalization of supply order.
8. The risk on transport will have to be borne by the suppliers themselves.
9. The tenderers should be prepared to accept item-wise rates approved by the Department otherwise their Earnest Money may be forfeited at the discretion of the Addl. Director General of Police (Prisons), Meghalaya, Shillong.
10. The Addl. Director General of Police (Prisons), Meghalaya, Shillong, is not bound to accept the lowest tendered rates.
11. If at the time of opening of tender, there be any objections raised by the majority of the tenderer/representatives present as to the validity of any tender, the objections will be duly recorded and will be put up to the Purchase Board for rejection/consideration. The decision of the Purchase Board on such objections will be final and binding.
12. The successful tenderers will be intimated by a letter of acceptance by the Addl. Director General of Police (Prisons), Meghalaya, Shillong. Till then, no tenderer has any right to assume that his/her tender has been accepted. For any expenditure, incurred by any tenderers in anticipation of issue of letter of acceptance, there shall be no claim whatsoever for compensation.

13. In the event of tenderer failing to perform his/her part of the contract to the satisfaction of the department or disregarding any terms and conditions of the Tender Notice or the Contract Agreement, the tenderer shall be liable to any of the following action at the discretion of the Addl. Director General of Police (Prisons), Meghalaya, Shillong:

1. Forfeiture of Security Deposit in whole or in part.
2. Making good the loss caused to the Government through the inability, neglect or delaying to comply with the demand.
3. Imposition of penalty (fine) in case of failure to make the supply within the stipulated time at the rate of 0.5% (point five percent) per day on the total amount of supply ordered for.
4. Cancellation of the contract without any prior notice to the contractor/supplier.

14. All losses sustained by the Government due to failure, omission or neglect of the tenderer, all outstanding dues or any other sums which may be due to him/her, may be realized from his/her Security deposit.

15. If the tenderer willfully neglects, fails to perform or observe any conditions of contract, or attempt to cheat or indulge in foul practice, the Addl. Director General of Police (Prisons), Meghalaya, Shillong, may impose a ban upon such tenderer for future business with the Department.

16. Successful tenderers will be required to furnish a **Security Deposit** and execute Contract Agreement to ensure fulfillment of the terms and conditions of the contract which the successful tenderers will have to enter into. The Security Deposit will be held by the department, free of interest and the deposit shall be subjected to forfeiture in case of non-fulfillment of any of the terms and conditions of the contract.

17. The Earnest Money of the successful tenderer will be released only after he/she furnishes the full Security Deposit within the time fixed by the Department for the purpose failing which, the Earnest Money may be forfeited to Government.

18. Earnest Money of unsuccessful tenderers will be released by the Department after the selection process of successful tenderer is finalized.

19. Following are the rates of Security Deposit:-
For contract upto Rs 20,000/-, 2% from tribals and 3% from non-tribals.
For contract upto Rs 50,000/-, 3% from tribals and 4% from non-tribals.
For contract upto Rs 1,00,000/-, 4% from tribals and 5% from non-tribals.
For contract over Rs 1, 00,000/-, 5% for both categories.

20. Once the rates offered in the tenders are accepted, no enhancement of rates will be allowed under any circumstances and the tenderer will be liable to supply at the rates accepted by the Addl. Director General of Police (Prisons), Meghalaya, Shillong. Failure to make the supplies at the accepted rates will entail cancellation of Contract Agreement and forfeiture of the Security Money to the Government.

21. Once the Sample is approved, no change of brand name, shade pattern, quality of specification, will be entertained even on the plea on non-availability of raw materials or alternative offers of similar quality.

22. The stores supplied must be of the same specification, weight and quality as per tendered samples (**i.e. Clothing/Uniform Items**). Tenderers will have to furnish the **counter samples of the Clothing/Uniforms Items** within 2 (two) weeks of receipt of intimation regarding acceptance of tender. Failure to submit counter-samples in time as per the specification of the approved sample will entail cancellation of offer and forfeiture of Earnest Money/Security Deposit.

23. Delivery shall have to be completed within 8 weeks from the date of receipt of supply orders. No extension of delivery period will be entertained beyond the stipulated period without genuine reasons.

24. Application for extension of time must be submitted to this office in time after receiving the firm order, and not later than the date fixed for completion of the supply. Application for extension of time received after the stipulated time will not be considered.

25. Payment will be made to the suppliers directly on completion of supplies and on correct receipt of goods by the respective consignee. Documents/Vouchers/Railway Receipts (R.Rs) bills etc., routed through Banks, will not be accepted. Consignments will be dispatched by

the Firm after payment of all freight charges at source. Freight to pay Railway Receipts (R.Rs) will not be accepted.

26. Tax at source will be deducted as per rate applicable, from the Firm's bill, by the District/Units/Organisation offices concerned.

27. Tenderers may note that all samples (un-approved) submitted by them are returnable. These should be collected by the tenderers from this office at their own risk and cost, failing which the samples will be forfeited to Government. If the un-approved samples are not collected by the un-successful tenderers within 1 (one) month of finalization of the tender by the Departmental Purchase Board, these shall be disposed off by the Department without any compensation to the unsuccessful tenderers.

28. List of items at **Annexure-A** (Office Automation Items to be supplied to the Office of the Addl. Director General of Police (Prisons), Meghalaya, Shillong), and **Annexure - B** (Clothing/Uniform Items to the District Jails of Meghalaya), are attached

Addl. Director General of Police (Prisons)
Meghalaya, Shillong.

SHORT TENDER NOTICE

Sealed Tender for supply of 1) **Office Automation Items like Photocopiers/Fax Machine etc., to the office of the undersigned** and 2) **Uniform/Clothing items to the District Jails of Meghalaya**, are invited and will be received in the Office of the undersigned upto **12.00 PM on Jan. 27, 2009 (Tuesday)** and will be opened at **3.00 PM**, the same day. Necessary details may be obtained from the office of the undersigned during office hours on any working day.

Addl. Director General of Police (Prisons)
Meghalaya, Shillong.

Annexure-'A'

SI. No.	Name of the articles	specification	Unit	Rate
1)	Cordless phone set	a) Caller ID compatible b) 50-Station Caller ID Memory c) 50-Name & Memory Phonebook d) Redial Memory (upto 5) e) Minimum 3 hrs talk time.	1 no.	
2)	Fax machine	a) Paper- Plain paper. b) Transmission speed- minimum 14000 bps. c) Printing method/cartridge- Inkjet/inkjet cartridge d) Fax printing resolution- minimum 360x360. e) Telephone Handset- Built-in. f) Paper capacity- 50 g) Automatic document feeder- 20	2 nos.	
3)	Intercom telephone sets (5 line i.e. 1:5) with EPABX	a) Convenience of mini EPABX b) Redial c) Flash d) Pause e) Mute f) Tone/Pulse switchable g) Call transfer with consultation h) Busy line indicator i) Call Privacy j) Intercom facility k) Desk/wall mountable l) Ringer volume control m) Colour- Blue	1 set.	
4)	LaserJet printer (Black & White)	a) 1200 dpi b) minimum 2 MB RAM c) Resolution enhancement technology d) 14 PPM black & White	2 nos.	
5)	Paper shredder	a) Shred Type- Cross cut b) Shred Size- 4x45 mm c) Shredding Capacity- 8 sheets	2 nos.	
6)	Photocopier machine	a) Digital copier with printer b) Minimum copying/printing speed- 20/20 cpm. c) Paper size (original/image)- A3/A3. d) RAM- 16 MB. e) Bye Pass- 50 sheets. f) Zoom – 50 to 200% g) Built-in Networking features. h) Category- Simplex	2 nos.	
7)	Stabilizer for photocopier machine.	Suitable for above machine.	2 nos.	
8)	Steel Almirah	Branded (Standard size)	1 no.	

Annexure-'B'

Sl. No.	Particulars of Uniform	Quantity	Rate	Total
1)	Ammunition Boot.	119 Pairs.		
2)	Angola Shirt full sleeve with 2 breast pockets with bokram made to measurement.	270 Nos.		
3)	Belt (Leather).	135 Nos.		
4)	Beret cap (Khaki).	135 Nos.		
5)	Cap Badge.	135 Nos.		
6)	Khaki Terry Cotton Shirt full sleeve with 2 breast pockets made to measurement.	270 Nos.		
7)	Khaki Terry cotton Trouser with 3 loops made to measurement.	270 Nos.		
8)	Khaki woolen serge trouser with 3 loops made to measurement.	270 Nos.		
9)	Khaki Terry cotton Tunic Coat made to measurement.	270 Nos.		
10)	Kit Box.	135 Nos.		
11)	Lanceyard/Whistle cord.	135 Nos.		
12)	Mosquito Net (single/double)	135 Nos.		
13)	Shoes (Naughty boy - Bata)	16 pairs		
14)	Shoulder Badge.	135 pairs		
15)	Socks Nylon (Khaki).	135 Pairs.		
16)	Socks Woolen (Khaki).	135 Pairs.		
17)	Umbrella.	135 Nos.		
18)	Whistle Mettle.	135 Nos.		
19)	Woolen Great Coat made to measurement.	135 Nos.		
20)	Woolen Jersey as per size.	135 Nos.		
21)	Duck Back Rain Coat with cap	114 Nos.		

**OFFICE OF THE DIRECTOR GENERAL & INSPECTOR GENERAL OF POLICE
MEGHALAYA :::: SHILLONG**

Shillong, the 2nd January, 2009.

TENDER NOTICE

Condensed Tinned Milk to the Meghalaya Police Battalions for the year 2009-2010.

1. Sealed Tenders affixing non-refundable Court Fee Stamp of Rs. 25/- (Rupees twenty-five) only for supply of ISI marked Sweetened Condensed Tinned Milk for the entitled Meghalaya Police Battalions for the financial year 2009-2010 (w.e.f 1.4.2009 to 31.3.2010). These will be received upto 1100 Hrs of 03/02/2009 and will be opened immediately thereafter.
2.
 - (a) Contract will be on schedule rate per 100 Kgs i.e. one quintal (Net).
 - (b) Tenderers must quote rate per 100 Kgs i.e. on the basis of 100 Kgs. Rate quoted should be F.O.R. destination M.S.T. or V.A.T. or other Taxes applicable must be quoted separately.
 - (c) The contract, when awarded will remain operative upto 31st March 2010 subject to the conditions under Clause 2 (d) and 7 (a).
 - (d) The tenderers must furnish the manufacturer's price list (whole sale & Maximum Retail Price), as on the date of opening of Tenders, duly certified by authorized representative of manufacturer alongwith the tender, other-wise tender will be summarily rejected.
 - (e) In the interest of economy to the State of Administrative suitability, the Director General of Police, Meghalaya may extend the operation of Contract beyond the 31st March, 2010 till the 30th May, 2010 and in that case the contractor will be bound to supply at the contracted rates under the same terms and conditions of Tender Notice and Contract Agreement.
3.
 - (a) An attested copy of photograph of the Tenderer should be submitted alongwith the tender. All Tenderers must submit along with the tender all the documents mentioned below copies of which is duly attested by a Gazetted Officer and without which the tender is liable to be rejected.
 - (b) An undertaking should be furnished that the supply/work will be carried out by the Contractor/Tenderer himself/herself.
 - (c) Sales Tax Clearance Certificate, Professional Tax Clearance Certificate from the concern Department. Firms quoting should be registered under VAT and should enclose proof thereof. TIN of the firm should be enclosed without which the tender shall be out rightly rejected.
 - (d) Non-tribal firms/suppliers should furnish the trading licence, obtained from the concerned District Council, alongwith the tender, in both the cases:-
 - i) From the District Council in whose jurisdiction their business establishment is located; and,
 - ii) From the District Council in whose jurisdiction the items for Tinned Milk will be supplied by the firm.
 - (e) A Financial Stability Certificate from the Deputy Commissioner, 1st Class Magistrate or a Schedule Bank certifying that the firm/supplier is capable to undertake the supply/work should be submitted alongwith the tender.

- (f) A power of Attorney in favour of the signatory or signatories the tender in case the tender is signed by a person(s) other than the actual tenderer or on behalf of a firm / company alongwith the signature(s) attested by a Gazetted Officer.
- (g) The tenders shall have to furnish alongwith the tender the attested certificates/documents from the manufacturing company/factory to that effect, that he/she is the proper/certified sale Agent of Tinned Milk manufactured by the Company and the company is Agreeable to supply tinned milk according to the demand of this Department during the currency of the Contract, otherwise tender will be summarily rejected.
- (h) Supply of Tinned Milk to the Battalions should be in the original packing of the manufacturer with expiry date of the product to be adequately within permissible period taking into account the entire period of supply.
- (i) Tax at source will be deducted from the approved Contractor's bill as per rate applicable by the Unit/Offices concerned.
- (j) At the time of opening the tender, should there be any objection raised by the majority of the Tenderers/representatives present as to the validity on any Tender, the objection will be duly recorded and will be put up to the Purchase Board for consideration. The decision of the Purchase Board on such objection will be final and binding.
- (k) Up-to date certificate issued by Health Inspector Health Department in respect of food adulteration.
- (l) Tax Clearance Certificate from the Supdt. of Taxes, Meghalaya.
- (m) All copies of documents submitted to be attested by a Gazetted Officers Govt. of Meghalaya.

4. (a) Tenders are to be submitted on typed forms. However, handwritten tenders, neatly and clearly written will be considered valid. Indistinct writing or over-writing may be considered as disqualification.

(b) Sealed Tender will be received by the undersigned upto 1100 Hrs of 03/02/2009. Tenders received after that time will not be accepted. The tender must be sent under strong cover, securely fastened, sealed with distinctive device and conspicuously marked as "Tender for supply of Tinned Milk for the year 2009-2010" on the top of the inner envelope. All sealed tender will be addressed to the Asstt. Inspector General of Police, (Admn.), Meghalaya, Shillong and not to any other officer by name.

(c) Submission of more than one tender under the same schedule quoting different rates by one and same tenderer or firm under the same style and title will disqualify a tenderer for appointment as a contractor tenderers/firms and all tenders of such tenderer will be deemed as automatically rejected. Any alteration or modification of rates will not be allowed after the tenders have once been submitted.

(d) Tenders will be opened at 1500 Hrs on the same day i.e. on the 03/02/2009 in the presence of the tenderers or their authorized representative, if any.

(e) Tenderers should fill up their rates, both in words and in figures in the tender form. The rates in the tenders must be in term of rupees and paise. The selected Contractor will have no claim for compensation in the event of any duty or tax in force being increased or decreased during the currency of the contract or any fresh duty or tax being imposed or due to variations made in the existing freight charges.

(f) All tenderers must quote only one rate inclusive of VAT/CST or any other tax wherever applicable.

(g) At the time of opening the tender, should there be any objection raised by the majority of the tenderers/representatives present as to the validity on any tender, the objection will be duly recorded and will be put up to the purchase board for consideration. The decision of the purchase board on such objection will be final and binding.

5. All tenderers must affix their signature and date on the tender form with their full address.

- (a) If the tenders are firm/company, such tenderers must submit alongwith their tender a certificate true copy of registration of their firm under the Company Act and a copy of their partnership deed. Registration number shall invariably be quoted in their tenders alongwith their signatures.
- (b) When a tender is submitted by a Firm/Company, all partners of the firm will be required to sign their tender or also a power of Attorney in favour of the signatory of the tender should be submitted otherwise such tender will stand as rejected.
- (c) The tenderers must submit with the tenders a sum of Rs. 5,000/- (Rupees five thousand) only as Earnest Money in favour of the Director General of Police, Meghalaya. Earnest Money may be done in one of the other of the following terms :-
 - (i) Government Securities.
 - (ii) National Small Saving Certificates.
 - (iii) Postal Saving Account.
 - (iv) Deposits at Call/Fixed Deposit receipt from recognized Indian Bank.

} Pledged in favour of the Director General of Police, Meghalaya.

- (d) No Cheque or cash will be accepted as Earnest Money. No Security Deposit, which has been furnished in connection with previous contract will be accepted as Earnest Money.
- (e) Earnest Money for each tender will have to be furnished separately and not collectively for two / three tenders.
- (f) Contractor / Firm belonging to Schedule Caste / Schedule Tribes and other backward classes may deposit only 50% of the Earnest Money of Rs. 5,000/-.

6. (a) The successful tenderer will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (Admn.), Meghalaya. Till then no tenderer has any right to assume that his/her tender has been accepted and if any expenditure is incurred by any tenderers in anticipation of issue of letter of acceptance, there shall be no claim whatsoever, for compensation.

- (b) Successful tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.
- (c) In the event of any contract failing to perform his/her part of the contract to the satisfaction of the Department or disregards any terms or conditions of the tender notice or the Contract Agreement, the Contractor shall be liable to any or all of the following liabilities, at the discretion of the Director General of Police, Meghalaya.
 - (i) Forfeiture of Security Deposit in whole or part.
 - (ii) Making good the loss caused to the Government through the inability, neglect or delaying to comply with any demand.

- (iii) Cancellation of the Contract within 30 days prior notice to the Contractor.
- (d) All losses sustained by the Govt. due to failure, omission or neglect of the Contractor, may be realized from his / her Security Deposit and outstanding dues or any other sums which may be due to his / her from the Commandant's concerned.
- (e) The successful tenderer(s) when appointed as Contractor will have to make his/their own arrangements for delivery to the Battalion Headquarters concerned or at the places as directed by the Indenting Officer. No claim in any form and on any account for transport charge will be entertained by government.

7. a) In the event of rejecting, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract shall be at liberty (without prejudice to any other remedy, the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Govt. Stock or otherwise at the expense of the Contractor such supplies as may have been rejected or failed, declined, neglected or delayed to supply and any excess cost incurred over the contracted price (together with all indental charges, expenses etc.) incurred by officer operating the Contract is purchase or arranging such supplies shall be recoverable from the Contractor from his Security Deposit and outstanding dues or any other sums which may be due to him for the concerned or dues of any other Units of the Department.

(b) The Director General of Police, Meghalaya may rescind forthwith any contract in writing, if:-

- (i) A Contractor assigns or sublets any contract without his approval.
- (ii) The Contractor or his/her agent or servants shall be guilty of fraud in respect of the contractor or any other contract entered into with Government.
- (iii) The Contractor declines, neglects, delays to comply with any demand, or requisition or in any other way fails to perform or observe any other condition of the Contracts.

In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya shall stand forfeited and be absolutely at the disposal of Govt. without prejudice to any other remedy or action that the Govt. May have to take in terms of Clause 7(a). In case of such rescission the Govt. May be put to in obtaining supplies from elsewhere in any manner mentioned in Clause 7(a) thereof for the remaining period for which the Contract was entered into.

If a Contractor/Firm willfully neglects or fails to perform or observe any conditions of Contract or attempts to cheat or indulges in foul practice with the motive of making undue gain, the Director General of Police, Meghalaya may impose ban upon such Contractor/Firm for future business with the Department.

8. (a) The Earnest Money of successful tenderer will be returned as soon as the Security Deposit has been furnished (unless it is used as part of the Security Deposit). In respect of unsuccessful tender, tenderers unless forfeited, it will be returned immediately after final rejection of the tenders.

(b) Appointed Contractors will have to furnish Security Deposit in favour of Director General of Police, Meghalaya before executing of Contract. Five percent of the total value of the contract calculated on the basis of approximate annual requirement of tinned milk to be supplied by the particular Contractor will have to be deposited as Security Deposit.

If the tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya, be liable for forfeiture.

- (i) Fifty percent of the total amount of Security Deposit to be furnished before commencement of the contract.
- (ii) Balance fifty percent in one installment within 3 months of commencement of contract.
- (iii) When the contract value does not exceed Rs. 50,000/- the approved tenderer will be required to submit the Security Deposit in full before execution of the Contract.

If the tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya be liable for forfeiture.

(c) The Security Deposit will be released (if not forfeited to Govt. or not adjusted against risk purchase) to the Contractors immediately after successful completion of the Contract provided that the contract operating officers, are satisfied with the accounts and performance of the Contractors and that all accounts of the contractor are clear and no demand in any form is outstanding against the contractors, after the expiry of the date of operating of the Contract.

(d) If any tenderer withdraws his/her tender before the date specified above or the tenderer refuses to enter into contract when awarded or fails to sign Contract Deed within the stipulated date, after depositing Earnest Money or Security Deposit, the tenderer will be debarred from tendering for any supply contract with Meghalaya Police for the period of 2 years.

The price quoted should be inclusive of containers viz. Tin, as the tins will not be returned.

9. Supplies of inferior quality of tinned milk which do not conform to the approved sample will be rejected. All rejected stuff should duly be replaced by the contractor immediately without charging any extra charge for the same.

(i) Tinned milk may be required for test by Government analysis. The Contract operating officer may, whenever, considered necessary, send samples of the tinned milk to the Public Analyst for examination.

10. The acceptance or rejection of the Tender rests finally with the Director General of Police, Meghalaya who reserves the right of rejecting any tender without assigning any reason. The lowest tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya in this regard will be final and binding. The Director General of Police, Meghalaya may carry out negotiation with any tenderer for reduction of rates before finalization of the Contract. The following instructions are required to be adhered to :-

(a) No voluntary offer of reduction of tendered rates will be considered as valid.

- (b) When asked by the Director General of Police, Meghalaya for reduction of rates the tenderers will be required to intimate in writing within the specified rate.
- (c) Successful tenderers will have to furnish Security Deposit in favour of the Director General of Police, Meghalaya before 1st April, 2009 or any date as may be intimated to the tenderer failing which, it will be treated as refusal on the part of the tenderer to enter into contract and such tenderer will be liable to forfeiture of Earnest Money and to be debarred from tendering for a period of 2 years to this Department.

11. (i) All indents for supply must be complied with by the Contractor without any question raised.

(ii) No claim for any compensation in any form will be made or entertained in case tinned milk is not drawn from the appointed Contractor for certain period in the interest of State economy.

(iii) The appointed Contractors are liable to supply tinned milk during the currency of contract at rates agreed to in the Contract Agreement. During the currency of contract, the contractor cannot claim for enhancement of contracted rates.

(iv) Appointment of contractor for supply of tinned milk will be subject to verification of antecedents. If the Director General of Police desires so and will be liable to cancellation at the discretion of the Director General of Police, without cause, assigning or issuing any notice if any undesirable element comes to light as a result of such verification.

(v) The Contract may be terminated by the Director General of Police, Meghalaya by giving 30 days notice in writing without assigning any cause. Contractor will have no right to terminate contract during the currency.

(vi) Contract should be run by the appointed contractor himself. However, if any contractor desires to run a contract, through an attorney, he should submit special power of Attorney, if it is found that the power of attorney amounts to sub-letting the contract. When submitting a power of attorney, full reasons must be given as to why the contractor himself/herself cannot run the contract. Reason should also be given when revoking such power of Attorney.

- (a) No power of Attorney will be finally approved without proper verification of the Attorney/Employee.
- (b) The authorities attorney, if and when approved by the Director General of Police, Meghalaya will run the contract only on behalf of the approved contractor who will be responsible to the Department in all respect. A power of Attorney which seeks transfer of the contract will not be allowed.
- (c) Payment to the contractors for their supplies shall be made by the Commandant, Meghalaya Police Battalions concerned after the bills are countersigned by the Asstt. Inspector General of Police, (Admn.), Meghalaya.
- (d) Any incomplete tender or a conditional tender will not be accepted and no representation whatsoever will be entertained after submission of the tender.

No claim for any compensation in any form will be made or entertained in case the requirement of tinned milk is not drawn in part or in full from the appointed contractor on account of alternative arrangements made by the Director General of Police, Meghalaya, at his discretion for procurements of items in the interest of State economy.

Asstt. Inspector General of Police, (Admn.),
Meghalaya, Shillong.

TENDER NOTICE

Sealed Tenders alongwith Sealed Samples for supply of ISI Marked Sweetened Condensed Tinned Milk invited for the entitled Meghalaya Police Battalions for the year 2009-2010 and will be received by the undersigned upto 1100 hours on the 03/02/2009 and will be opened immediately thereafter.

S. S. KYNJING,
Asstt. Inspector General of Police, (Admn.),
Meghalaya, Shillong.

N.B. Please :

1. Earnest Money of Rs. 5,000/- should be submitted for each Tender.
2. Up-to-date Income Tax Clearance Certificate, Sales Tax Clearance certificate VAT registration certificate to be furnished.
3. Meghalaya Sales Tax or other taxes applicable must be quoted separately
4. Up-to-date Financial Stability Certificate from the competent Authority to be furnished.
5. Non-tribal firms/suppliers should furnish the Trading License from the concerned District Council alongwith the Tender in both the cases:-
 - i) From the District Council in whose jurisdiction their business establishment is located; and
 - ii) From the District Council in whose jurisdiction the items for Tinned Milk will be supplied by the firm
6. Tenders should be properly sealed.
7. Covers should be conspicuously marked "Tender for Supply of Tinned Milk for the year 2009-2010".
8. Tender which do not meet the above requirement are liable to be rejected.

TENDER NOTICE

To,

The Asstt. Inspector General of Police (Admn.),
Meghalaya, Shillong.

Sub : **Tender for supply of Cream Sweetened Condensed Tinned Milk to the different Units of Meghalaya Police Battalions during the year 2009-2010.**

Sir,

In response to your Tender Notice _____ I have the honour to submit my/our tender as follows :-

1. Earnest Money of Rs. 5,000/- (Rupees five thousand) deposited as per Receipt No. _____ dated _____.
2. Security Deposit 5% of the total value of the Contract will be deposited in accordance with the Tender Notice.
3. Delivery will be made at the supply points of Districts/Battalions/Hqrs of the Police Department, Meghalaya or any other places within the State of Meghalaya as required by the Indenting Officer without any extra charges.
4. Rate (inclusive of taxes etc.) In figure/in words

Brand	Rate Per 100 Kgs (in figure / in words)	Mode of packing the stuff for delivery.
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5. (a) I/We do hereby agree to abide by all the terms and conditions of the Tender Notice dated _____ 2009 issued by you for supply of full Cream Sweetened Condensed Milk to the Meghalaya Police Personnel as mentioned in the Schedule of the Tender Notice for the year 2009-2010 in response to which I/We the undersigned submit my/our tender herewith.
- (b) I/We the undersigned do hereby also agree on acceptance of my/our tender to supply the above mentioned commodity at the rate noted as above for the full period of the currency of the contract as per your instructions laid in the Tender Notice.
- (c) I/We do hereby agree to accept the Contract on percentage of Unit-wise basis as per Tender Notice.

Signature of the Tenderer _____

Full Address _____

Dated _____

**OFFICE OF THE DIRECTOR GENERAL & INSPECTOR GENERAL OF POLICE
MEGHALAYA :::: SHILLONG**

Shillong, the 2nd January, 2009.

TENDER NOTICE

1. Sealed Tenders affixing non-refundable Court Fee Stamp of Rs. 25/- (Rupees twenty-five) only are invited for supply of the following items for the financial year 2009-2010 (w.e.f. 01.04.2009 to 31.03.2010). These will be received upto 1100 Hrs of 3/2/2009 and will be opened immediately thereafter.
 - a) Rations for Police Dog Squad, Pynthorumkhrah, Shillong. Tenderers must quote rate for Rice per kg, Beef per kg, Milk per litre, Eggs per dozens and Loaf per piece.
Payments to the Contractor for their supply of Rations to Police Dog Squad will be made by the Spl. Superintendent of Police (CID), Meghalaya, Shillong after rations bills are countersigned by the AIG (Admn.), Meghalaya, Shillong.
 - b) Dry / Fresh rations group-wise in AB/AR Scale at the rate of 1 (one) tender to each group to the entitled Meghalaya Police Battalions.
2. (a) All Contracts will be on scheduled rates per 100 Kgs except in cases of refined oil/oil hydro, where the rates shall be on per 100 litres and for match boxes, the rates shall be per 100 match boxes. The rates should be quoted accordingly.
(b) Any commodity which is not controlled/price controlled at the time of publication of this Tender Notice or submission of the Tender, but is controlled/price controlled subsequently during the currency of the contract, will have to be supplied by the Successful tenderers (viz. appointed Contractors) at whole sale controlled price/controlled rates as the case may be (exclusive of the cost of container so long the controlled /price controlled over such commodity remains operative and if the control is again lifted the item supplied will be paid at schedule contract rates. Rates for Indential items for (1) 1st MLP Bn (2) 2nd MLP Bn., (3) 3rd MLP Bn., and (4) 4th MLP Bn., (5) 5th MLP Bn., personnel should be uniform.
(c) All contract will be for net weight of Ration commodities only. No claims for payment of the cost of the container/bag will be entertained. Contractors are however, required to supply dal, salt, tea leaves and refine oil/oil hydro in the container of original packing free of charge.
(d) The Contract when awarded will remain operative upto 31.04.2010 subject to the conditions under clause 6 (c) and 7 (a).
(e) In the interest of State economy or administrative suitability the D.G. & I.G. of Police, Meghalaya may extend the operation of the contract beyond 31.03.2010 till 30th May, 2010 and in that case the contractor will be bound to supply contracted items of rations at the contracted rates under the same terms and conditions of the Tender Notice and Contract Agreement.
3. (a) An attested copy of photograph of the Tenders should be submitted alongwith the Tenderer. All Tenderers must submit along with the tender all the documents mentioned below copies of which is duly attested by a Gazetted Officer Government of Meghalaya and without which the tender is liable to be rejected.

- (b) An undertaking should be furnished that the supply/work will be carried out by the Contractor/Tenderer himself/herself.
- (c) Sales Tax Clearance Certificate, Professional Tax Certificate from the concern Department. Firms quoting should be registered under VAT and should enclose proof thereof. TIN of the firm should be enclosed without which the tender shall be outrightly rejected.
- (d) Non-tribal firms/suppliers should furnish a Trading Licence obtained from District Council authority alongwith the Tender, in case their business establishment is located within the jurisdiction of District Council, viz. Khasi Hills, Jaintia Hills & Garo Hills, District Councils.
- (e) A financial stability certificate from the Deputy Commissioner, 1st Class Magistrate or of the Scheduled Bank certifying that the Firms/Suppliers is capable to undertake the supply/work should be submitted alongwith the Tender.
- (f) Tax Clearance Certificate from the Superintendent of Taxes, Meghalaya, Shillong.
- (g) Tenderers for supply of dry ration will be required to submit Sealed Samples of each item in a polythene bag with the tenderer's name attached to the sample, for each tender for Unit separately. The weight of each sample should not be less than 100 grams. Samples for refined oil/oil hydro should be in the original packing of the manufacturer container.
- (h) Tax at source will be deducted from the approved Contractor's bill as per rate applicable for taxable items by unit offices concerned.
- (i) At the time of opening the tender, should there be any objection raised by the majority of the Tenderers/representatives present as to the validity on any Tender, the objection will be duly recorded and will be put up to the Purchase Board for consideration. The decision of the Purchase Board on such objection will be final and binding.
- (j) Up-to date certificate issued by Health Inspector Health Department in respect of food adulteration.

4. (a) Tenders are to be submitted on typed forms. However handwritten tenders written neatly and clearly will be considered valid.

(b) Tenders should be dropped in the Tender Box of this office. Tenders received after will not be accepted. The tender must be sent under a strong cover, securely fastened and sealed with distinctive device conspicuously marked as 'Tender for Supply of Ration Group – A, Group- B, Group – C and Group - D separately to the 1st MLP Bn., 2nd MLP Bn., 3rd MLP Bn. and 4th MLP Bn., 5th MLP Bn./ for supply of Ration to Police Dog Squad, Pynthorumkhrah, Shillong as the case may be during the year 2009-2010 to the AIG (Admn.), Meghalaya, Shillong and not by name.

(c) For submission of more than one Tender for one Group for the same schedule quoting different rates by one and same tenderer of firm under the same style and title, will disqualify a tenderer for appointing as a contractor and all tenders of such tenderer will be deemed as automatically rejected. Any alteration made in the Tender before submission must be signed by the tenderer, failing which tender will not be considered. No alteration or modification of rates will be allowed after the tenders have been submitted.

(d) Tenderers should fill up his/ her / their rates both in words and figures in the Tender Forms for each items, the rates in the Tender must be in terms of Rupee and paise. The selected Contractors will have no claim for compensation if any duty or tax enforce in respect of the contracted commodities is being increased

during the currency of the contract, or any fresh duty or tax is imposed or variations made in the existing freight charges.

- (e) All Tenders must quote only one rate for each articles of ration. Item-wise rate will have to be quoted separately for different varieties of dry ration and so on.
- (f) Contractors shall be bound to supply different varieties of Dal, etc., as per prescribed percentage. Any variety & percentage of Ration may be modified at the discretion of the D.G. & I.G. of Police, Meghalaya, if he is satisfied with the reasons being beyond the control of Contractor as may be brought out by the Contractor. Tenders should be dropped in the box of this office.
- (g) The Director General of Police, Meghalaya is not bound to accept the lowest Tender rate and reserves to himself the right to reject any or all Tenders without assigning any reasons thereof.

5. All tenders must affix their signature and date on the Tender Form with their full address.

- (a) If the tenderers represent a company, such tenderers must submit alongwith their tenders a certified true copy of the registration of their firm under the company act and a copy of their partnership deed. Registration number shall invariably be quoted in their tender along with their signature.
- (b) When a tender is submitted by Company all partners of the Company will be required to sign their tender or also a power of attorney should be submitted for inspection otherwise such tender will stand rejected.
- (c) The Tenderers must submit with the tenders a sum of Rs. 2000/- for Fresh/Dry Ration, Rs. 200/- for Ration to Police Dog Squad as Earnest Money in favour of the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong with each tender for each group separately. Non pledging in favour of Asstt. Inspector General of Police (A) Meghalaya, Shillong will render the Tender as rejected. Non-submission of full Earnest Money as specified may, render a Tender as invalid. Asstt. Inspector General of Police (Admn.) has in such cases the right to consider or reject.

The Earnest Money may be in one of the following forms :-

- (i) Government Securities.
- (ii) Postal Saving Accounts.
- (iii) Deposit at Call/Fixed Deposit Receipt from a recognized Bank.
- (iv) No cheque or cash will be accepted as Earnest Money. No Security Deposit which has been furnished in connection with previous contract will be accepted as Earnest Money. The details of the Earnest Money deposited must be shown in Tender.
- (v) Earnest Money for each Tender will be furnished separately for Group A, B, C and D and not collectively. Government Draft Postal Accounts etc. in respect of the particular tender should invariably accompany the tender.
- (vi) Scheduled Castes/Scheduled Tribes and other backward classes Contractors may deposit Earnest Money at 50% of the above amount of Rs. 2000/-.

6. (a) The successful tenderer will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (Admn.), Meghalaya. Till then no tenderers has any right to assume that his / her tender has been accepted and if any expenditure is

incurred by any tenderer in anticipation of issue of a letter of acceptance, there shall be no claim whatsoever for compensation.

- (b) Successful tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.
- (c) In the event of Contractors failing to perform his / her part of the contract to the satisfaction of the Department or disregard any terms or condition of the Tender Notice or the Contract Agreement the contractors shall be liable to any or all of the following actions at the discretion of the Director General of Police, Meghalaya.
 - (i) Forfeiture of Security Deposit in whole or part.
 - (ii) Making good of the loss caused to the Govt. through the inability, neglect or delaying to comply with any demand.
 - (iii) Cancellation of the Contract within 30 days notice to the Contractors.
- (d) All losses sustained by the Govt. due to failure, omission or neglect of the Contractor, may be realized from his / her Security Deposit and outstanding dues or any other sums which may be due to his / her from the Commandant's concerned.
- (e) The Successful tenderers when appointed as Contractor will have to make their own arrangements for delivery to the District and Battalion Headquarters. No claim in any form and on any account for transport charges etc. will be entertained by the Government.

7. (a) In the event of rejecting, failing, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract, shall be at liberty (without prejudice of any other remedy the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Govt. stock or otherwise at the expense of the Contractors. Such Officer operating the contact from his Security Deposit and outstanding dues or any other sums which due to him/her for the concerned or any other District / Unit of the Department.

(b) The Director General of Police, Meghalaya may rescind forthwith any Contract in writing if :-

- (i) A contractor assign or sublets any Contract without his approval.
- (ii) The Contractor or his Agent or Servants shall be guilty of fraud in respect of the Contract or any other contract entered into the Govt.
- (iii) The Contractor declines neglects or delays to comply with any demand or requisition or in any other way fails to perform or observe any condition of the contract.

In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya, Shillong shall stand forfeited and be absolute at the disposal of Govt. without prejudice to any remedy or action that the Govt. may have to take in terms of clause 7 (a). In case of such rescission the Govt. shall be entitled to recover from the Contractor any extra expenses the Govt. may be put to in obtaining supplies from elsewhere, in any manner mentioned in clause 7 (a) thereof, for the remainder of the period for which the Contract was entered into.

If a Contractor / Firm willfully neglects / fails to perform or observe any condition of Contract or attempts to cheat or indulge in foul practice with the

motive of making undue gain, the Director General of Police, Meghalaya may impose ban/blaclist upon such Contractors/Firm for all future business with the Department.

Contractors are bound to supply items of Ration for which contractors are concluded. Substitute in lieu may be issued as and when it is warranted at the discretion of the Officer operating the contract.

8.
 - (a) The Earnest Money of successful tenderer will be returned as soon as the Security Deposit has been furnished, unless it is used as part of the Security Deposit. In respect of the unsuccessful tenderers unless forfeited, it will be returned immediately after final rejection of the tenders.
 - (b) A formal letter of acceptance of the Contract will only be issued on production of required Security Deposit. Appointed Contractor will have to furnish Security Deposit in favour of Asstt. Inspector General of Police (Admn.), Meghalaya before execution of Contract. Five (5) percent of the total values of the Contract calculated on the basis of approximate annual requirement of ration to be supplied by the particular Contractor will have to deposit as Security Deposit. In case of contract exceeding Rs. 50,000/- may be accepted in the following manner :-
 - (i) Fifty percent of the total amount of Security Deposit to be furnished before commencement of the contract.
 - (ii) Balance fifty percent in one instalment within 3 months of commencement of contract.
 - (iii) When the contract value does not exceed Rs. 50,000/- the approved tenderer will be required to submit the Security Deposit in full before execution of the Contract.
- If the tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya be liable for forfeiture.
- (c) The Security Deposit will be released (if not forfeited to the Govt. or not adjusted against risk purchased) to the contractors immediately after successful completion of the Contract provided that the contract operating officers are satisfied with the accounts and performance of the contractors and that all accounts of the Contractors are clear and no demand in any form is outstanding or likely to be outstanding against the Contractors after the expiry of the date of operating of contract.
- (d) If any tenderer withdraw his / her tender before the date as specified above or the tenderer refuses to enter into contract when awarded or fails to sign Contract deed, within the stipulated time after depositing Security Deposit as intimated to him / her. Earnest Money deposited by him / her will be forfeited to Govt. and the tenderer will be debarred from tendering for any supply contract with Meghalaya Police for a period of 2 (two) years.
9. All articles must be of best quality. Rations of inferior quality considered below standard by the Indenting Officer, will be rejected. All rejected articles will be removed by the Contractors at his own cost immediately. The Administration shall not in any manner pay the Contractor expenditure or compensation for doing so.

10. The following standard specification of Ration commodities will strictly be adhered to:-

- (1) Dal : Of all the required varieties shall -
 - (i) be of the best quality and free from dust, and foreign materials and any obnoxious odour
 - (ii) show no sign of mould or insect infestation, moisture or lumpy condition.
 - (iii) be skinned.
- (2) Tea leaves : shall be B.O.P. and of the best quality and free from dust, dirt and foreign materials and good natural flavour and free from undesirable odour and discolouring.
- (3) Atta :
 - (i) should be of good quality and free from dirt, foreign materials and any obnoxious odour
 - (ii) should not show any sign of mould or insect infestation, moisture or lumpy condition.
- (4) Potatoes & Onions –
Should be of the best quality, sound and unburshed, from diseases, mould, blight and fit in all respect for human consumption.

They shall be good average size and shall not contain excessive moisture and free from dirt. No potatoes & onions that pass through a 39 mm (1 $\frac{1}{2}$) circular mesh will be accepted.

Old potatoes should not be average more than 20 kgs to 30 kgs and while new potatoes should not be more than 18 to 1 kg.

- (5) Meat – The following three kinds of meat will have to be supplied by the contractor strictly on percentage basis as shown against each :-
 - (1) Beef – 50% (2) Pork 30% (3) Fish 10%. Meat shall be the product of healthy, well nourished stock and free from any appearance of ill health which is to be examined by concerning office or Department Doctor. All animals (Sheep, Goats, etc.) tendered will conform to specification for livestock. The animals shall be inspected and passed by Indeting Officer or his representative before acceptance of the supply. No female livestock which are pregnant will be accepted for issue of the force.

11. The Contractor shall be require to maintains stock at all time a reserve of not less than 2 months requirement of rations at his / her / their own godown.

12. Fresh vegetables :-

- (i) The vegetables shall consist of seasonal varieties, shall be fresh and free from light discoloration and fungi. Vegetables should be of good average of their class and not course stringy or old.
- (ii) Before acceptance, leaves and roots of vegetables shall be removed two inches from the ground. The different varieties of vegetables of each season and of the percentage in respect of such varieties thereof to be supplied as mentioned in the Schedule.

(iii) All articles of rations will be subject to test by Government Analyst. The contract operating officers may whenever they consider necessary send samples of any item of food stuff to the Government Analyst for examination.

13. The Contractor will have no claim for compensation if any duty or tax in force is increased in respect of the contract commodities during the currency of the contract or any duty/tax imposed.

14. The samples furnished by the approved tenderer, will be examined by the Public Analyst if considered necessary. Further, some samples from the bulk supply made by the contractors at any time during currency of the contract may also be sent for examination, under the Adulteration Act as well as termination of contract without notice with forfeiture of security deposit will be handed out to the contractor in the event of adulteration etc.

15. The acceptance or rejection of the tender rest finally with the Director General of Police, Meghalaya who reserve the right of rejecting any Tender or any item in a Tender or any Schedule without assigning any reason thereof. The lowest tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya, Shillong in this regard will be final and binding. The Director General of Police, Meghalaya, Shillong may carry out negotiation with any tenderer for reduction of rates before finalization of the contract. The following instructions are required to be adhered to :-

- (a) Tenders once submitted should held good upto 30.04.2009. In case it is decided by the Director General of Police, to refloat / call for additional tender, the tender already submitted will remain valid for a period of 90 days from the date of opening of refloated tenders / additional tenders irrespective of the fact whether such date falls beyond 30th April, 2009. Such refloated tenders / additional tenders should remain open for acceptance for 90 days from the date of opening of the tenders. However, if considered necessary original / refloated tenders beyond the stipulated period as above, will be considered subject to the willingness of the tenderers.
- (b) No voluntary offer of reduction of tender rates will be considered as valid.
- (c) If asked by the Director General of Police, Meghalaya for reduction of the rates the tenderers will be required to intimate their reduction offer or otherwise in writing within the specified date.
- (d) Successful Tenderers will have to furnish required Security Deposit before 30th March, 2009 or any other date as may be intimated to the Tenderer failing which it will be treated as refusal on the part of the Tenderer to enter into contract and such tender will be liable for forfeiture of Earnest Money and to be debarred from the tendering for a period of 2 years in this Department.

16. (1) The requirement shown in the Schedule are only approximate and are given only as a rough guidance. No claim for compensation will be made or entertained in case the quantitil be over drawn or not drawn at all. All indents for supply must be complied with by the Contractor without question raised.

(2) No claim for any compensation in any form will be entertained in case any contracted items of Ration are not drawn from the appointed contractors for certain periods in the interest of State economy.

(3) The appointed Contractors are liable to supply rations during the currency of Contract at rates agreed to in the contract Agreement. During the currency of contract the Contractors cannot claim for the enhancement of contracted rates.

Contractors or their representatives employees will remain all along present at the delivery Station to honour day to day indents for supplies of contracted rates.

(4) All appointments of the Contractors for supply of ration will be subject to verification of antecedents and will be liable to cancellation at the discretion of Director General of Police, Meghalaya without assigning any cause or issuing any notice of any undesirable element comes to light as a result of such verification.

(5) A contract may be terminated by the Director General of Police, Meghalaya giving 20 days notice in writing without assigning any cause, contractors will have no right to terminate contract during the currency.

(6) Contract should be run by the appointed Contractors themselves. No power of Attorney in favour of any individual / firm shall be accepted.

(7) Payment to the Contractors for their supplies shall be made by the Commandants concerned after ration bills are countersigned by the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong.

17. Any incomplete Tender or a Conditional Tender will not be accepted and may be rejected at the discretion of the Director General of Police, Meghalaya.

18. In the interest of State economy item of Ration may be obtained at any place and for any period from Govt. sources at the discretion of the Director General of Police as the case may be under direct departmental arrangement. Any or all of the items may not be drawn from the Appointed Contractors and these ration will be obtained from Govt. sources for the duration of such contingency. When however any of these items are not available in sufficient quantities, the appointed sources will have to meet the full requirements, further also the appointed contractor will be required to supply the remaining requirements of any of all these items and will be paid for at the contracted rates for these items supplied by them.

19. Similarly no claim for any compensation in any form will be made or entertained in case the requirement of any contracted item/items of rations are not drawn in part or in full from the appointed contractors on account of alternative arrangement made by the Department for procurement of such items of rations in the interest of State economy.

Asstt. Inspector General of Police, (Admn.),
Meghalaya, Shillong.

TENDER NOTICE.

Sealed Tenders, alongwith sealed samples for supply of Ration, invited for entitled Meghalaya Police Battalions for the year 2009-2010. These will be received by the undersigned upto 1100 hours of 22/01/2009 and will be opened on the same day at 1500 hours by the undersigned. Full details are available in the office of the undersigned during office working hours.

S. S. KYNJING,
Asstt. Inspector General of Police (Admn.),
Meghalaya, Shillong.

N.B. Please

1. Separate Tender for each group should be submitted.
2. Rates should be quoted FOR destination.
3. Meghalaya Sales Tax or other taxes applicable must be quoted separately.
4. Separate earnest money should be submitted for each tender separately.
5. Upto date Sales Tax Clearance Certificate VAT registration certificate to be furnished.
6. Trading Licence in case of non-tribal firms/suppliers whose business establishment fall under the jurisdiction of the three District Councils.
7. Upto date financial stability Certificate from the competent authority to be furnished.
8. Separate Tender to be submitted for the following :-
 - i) 1st MLP Bn., Shillong.
 - ii) 2nd MLP Bn., Tura
 - iii) 3rd MLP Bn. (IRBn.) Khliehtyrshi, Jaintia Hills.
 - iv) 4th MLP Bn. (IRBn.) Sohpien, West Khasi Hills, Nongstoin.
 - v) 5th MLP Bn. (IRBn.) Camp Shillong.
9. All Tenders should be properly sealed.
10. Covers should be conspicuously marked Tender for Group 'A', Group 'B', Group 'C', Group 'D' (Dry/Fresh) Ration as the case may be.
11. Tender for supply of Ration to Police Dog Squad at Pynthorumkhrah, Shillong.
12. Tenders which do not meet any of the above requirement are liable to be rejected.

SCHEDULE OF ITEMS**Group ‘A’ (Dry Ration)**

Slno	Items	Scale per head per month
1.	Atta	3.00 Kgs
2.	Dal	3.00 Kgs
3.	Refine Oil/Oil Hydro	2.50 Litres
4.	Tea leaves	600 grams
5.	Safety match	1.6 (yearly)
6.	Sugar	2.00 Kgs
7.	Salt	300 grams
8.	Rice	15 Kgs (for 3 rd , 4 th & 5 th MLP Bn. Only)

Group ‘B’ (Fresh Ration)

Slno	Items	Scale per head per month
1.	Onion	2.00 Kgs
2.	Potato (roots & tubers)	4.00 Kgs

Group ‘D’ (Fresh Ration)

Slno	Items	Scale per head per month
1.	Beef -50%	6.00 Kgs
2.	Pork – 30%	
3.	Fish – 10%	
4.	Eggs – 10%	
5.	Meat on hoof	

SCHEDULE (DOG SQUAD)

Slno	Name of Articles	Daily requirement per dog
1.	Cow milk (fresh)	1 (one) litre
2.	Rice (good quality)	500 grams
3.	Loaf (100 grams) each	2 Nos.
4.	Beef (without bones & intestine).	700 grams.
5.	Eggs (chicken)	2 (Nos.)

GROUP - C

TENDER NOTICE

To,

The Asstt. Inspector General of Police (Admn.),
Meghalaya, Shillong.

Subject: **Tender for supply of Dry / Fresh Ration in Group-wise AB/AR Scale to the entitle Police Personnel of 1st MLP Bn., 2nd MLP Bn., 3rd MLP Bn., 4th MLP Bn & 5th MLP Bn., for the year 2009-2010 (w.e.f. 1.4.2009 to 31.3.2010).**

Sir,

In response to your tender Notice dated _____ I/We have the honour to submit my/our tender as follows: -

1. Earnest Money: - 2,000/- deposited as per Deposit Receipt No. _____ dated _____ is attached herewith for Group – A, B, C & D as the case may be.
2. Security of deposit :- 50% of the total value of the contract will be deposit in accordance with the Tender Notice.
3. Place of delivery :- Delivery will be made in the Battalion Headquarter or any place within the State of Meghalaya as indented by the Indenting Officers. No extra charges will be preferred for delivery of ration in different places within the State.
(Important :- Tenderer must quote our term not agreeable as the tender may be divided itemwise).
4. (a) I/We do Hereby agree to abide by all the terms and conditions of the Tender Notice dated _____ 2009 issued by you for Supply of Dry and Fresh Ration to the Meghalaya Police Personnel during the year 2009-2010 in response to which I/We submit tender herewith.
(b) I/We undersigned do hereby also agree on acceptance of my/our tender to supply the above mentioned commodities at the rate quoted for the full period of the currency of the contract as per instructions laid in Memo No. _____

Dated _____ issued by you.

Signature of tenderer.

Full Address:-

Baghmara, the 25th November, 2008.

No.CBSG.16/2006/Pt.II/105/638.—Under Section II (2) of the Meghalaya Co-operative Societies Act, (Assam Act, I of 1950 as adopted by Meghalaya) a Co-operative Society under the name of the “**Simsang Multipurpose Co-operative Society Ltd**”, in the District of South Garo Hills, has been registered in my office and numbered as B-1 of 2008-2009, this day the 25th November, 2008 in the year Two Thousand Eight Anno Domini.

R. LYNGDOH,

Assistant Registrar of Co-operative Societies,
South Garo Hills, Baghmara.

FORM OF REGISTRATION

RULE - 6 (3)

Certificate of Registration No. B-1 of 2008 - 2009 in the Office of the Assistant Registrar of Co-operative Societies, South Garo Hills, Baghmara.

UNDER

Meghalaya Co-operative Societies Act, (Assam Act of 1950) as adopted by Meghalaya.

In the matter of application of Shri/Smti. Dalcheng Sangma and 14 (fourteen) others for the registration of a Co-operative Society at Baghmara, P.O. & P. S. Baghmara in the District of South Garo Hills, Meghalaya.

I do hereby certify that pursuant to section II (2) of the Meghalaya Co-operative Societies Act. (Assam Act, 1950 as adopted by Meghalaya) the said society has been registered in my office as a Co-operative Society with limited liability in the title of the “**Simsang Multipurpose Co-operative Society Ltd**”, and numbered as B-1 of 2008-09 dated this day the 25th November, 2008 in the year Two Thousand Eight Anno Domini.

1. The Bye-Law adopted by the said society have also been registered.

2. The following are the area of operation of the society.

(a) Baghmara Municipality Area.

R. LYNGDOH,

Assistant Registrar of Co-operative Societies,
South Garo Hills, Baghmara.

Shillong, the 5th January, 2009.

NOTICE

Notification/Advertisement No. 848.—This is for general information of all concerned that the last date for receiving of tenders as mentioned in the Short Tender Notice/Expression of interest called *vide* letter No.DHTE/SC/ICT/2007/75, dated 5th December for supply of Computer Hardwares and Peripherals etc., has been extended up to 3.00 P.M. on 16th January, 2009. The revised terms Conditions and other details can be had from the office of the undersigned during office hours and the tender will be opened on the same date at 4.00 P.M.

Director of Higher & Technical Education,
Meghalaya, Shillong.

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